

PURPOSE: TO SHOW BRENAU UNIVERSITY'S COMMITMENT TO PROVIDING SAFE, EFFICIENT SERVICES THAT MEET THE REQUIREMENTS OF OUR FACULTY, STAFF AND STUDENTS. THEREFORE, THE UNIVERSITY IS COMMITTED TO PROTECTING THE HEALTH AND SAFETY OF OUR EMPLOYEES.

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A. Principles of Brenau's health and safety process:

1. The University is committed to providing the necessary guidance and direction to achieve compliance with occupational health and safety regulations.
2. The University believes that maintaining a safe workplace requires more than regulatory compliance. We shall support creative and innovative processes for the proactive recognition and elimination of workplace hazards.
3. The University will establish reasonable, realistic goals in an effort to improve our health and safety performance.
4. The University provides supervision and the tools for the completion of tasks in a manner that is reasonably safe and efficient.
5. The University will establish and conduct training with a goal to maintain a safe workplace.
6. The University will assign employees tasks for which they have been trained.
7. The University, through its various levels of supervision, will seek to assess, correct, and improve of workplace activities and conditions.
8. The University will investigate all reported incidents to identify the primary cause(s), and the lessons learned shall be communicated throughout the University.
9. The University fully supports Brenau's Hazard Communication Program, which is intended to evaluate the potential hazards of chemicals and communicate information concerning hazards and appropriate protective measures to both students and employees (Refer to FSG 2-05).

Following the above principles is important in meeting the goal of an accident-free work environment.

B. FIREARMS/WEAPONS:

1. Firearms and other dangerous weapons are absolutely prohibited at all times on all university property unless authorized specifically for security and safety employees.
2. Firearms may not be stored in vehicles on university property.
3. Weapons include but are not limited to firearms, knives with a blade longer than 2 inches, dangerous weapons, slingshots, explosives, air guns, paintball guns, unapproved inflammable fluids and materials, kerosene heaters, dangerous chemical mixtures, fireworks or propelled missiles or any item which may be used in a threatening manner.
4. Anyone failing to comply with this policy may be subject to penalty by local, state and federal laws in addition to campus disciplinary measures.
5. Students found to be in violation of this policy will be referred to the campus judicial system for imposition of appropriate disciplinary measures.
6. An employee violator will be referred to the 1) Vice President of his/her division, and 2) the Executive Vice President & CFO who will impose appropriate disciplinary sanctions.